

STONY POINT TOWN BOARD REORGANIZATIONAL MEETING
JANUARY 6, 2010

A Re-organizational Meeting of the Town Board of the Town of Stony Point, Rockland County, New York, was held on Wednesday, January 6, 2010 at 6:00 P.M. at Rho Building, 5 Clubhouse Lane, Stony Point, New York. The meeting began with the Pledge of Allegiance. The following roll call was recorded:

PRESENT:	Mr. Geoffrey Finn	Councilman
	Mr. Louis Vicari	Councilman
	Mr. James White	Councilman
	Mrs. Luanne Konopko	Councilwoman
	Mr. William E. Sherwood	Supervisor

ABSENT: NONE

Supervisor Sherwood opened this Special Re-Organizational Meeting at 6:00 PM.

TOWN BOARD – Retain Special Counsel

A motion was made by Councilman Finn and seconded by Councilman Vicari to retain, on an at will basis, the firm of Feerick Lynch MacCartney PLLC, 96 S. Broadway, Nyack, NY 10960 as Special Counsel for the Town of Stony Point on the basis of the revised retainer schedule listed below:

Section 1. For the monthly retainer payment in the amount of Nine Thousand Five Hundred (\$9,500) Dollars per month the Firm shall perform the following services:

- (a) Draft all Town Board Resolutions;
- (b) Prepare and/or review Town Public Notices;
- (c) Telephone and other conferences with as well as the provisions of legal advice to the Town Supervisor;
- (d) Consultation with and provision of legal advice to Town Council Members regarding Town Matters;
- (e) Consultation with and provision of legal advice to Town Engineer regarding Town Matters;
- (f) Consultation with and provision of legal advice to Town Highway Superintendent regarding Town Matters;
- (g) Consultation with and provision of legal advice to Town Building Inspector regarding Town Matters;
- (h) Consultation with and provision of legal advice to Town Zoning Board of Appeals Chairman regarding Town Matters;
- (i) Consultation with and provision of legal advice to Town Planning Board Chairman regarding Town Matters;
- (j) Consultation with and provision of legal advice to Town Assessor regarding Town Matters;
- (k) Consultation with and provision of legal advice to Town Finance Director regarding Town Matters;
- (l) Consultation with and provision of legal advice to Town Clerk regarding Town Matters;
- (m) Consultation with and provision of legal advice to Town Tax Collector regarding Town Matters and all other Department heads and all Board Chairpersons;
- (n) Receipt and review of Town Code changes;
- (o) Receipt and review of Town Public Bid Proposals;
- (p) Receipt and review of Town Public Bid responses from proposed vendors;
- (q) Receipt and review of correspondences and communications to and from Town Board;
- (r) Receipt and review of correspondences and communications to and from Town Zoning Board of Appeals;
- (s) Receipt and review of correspondences and communications to and from Town Planning Board;
- (t) Preparation for and appearance at Town Board Regular Meetings;
- (u) Preparation for and appearance at Town Board Workshop Meetings;

- (v) Preparation for and appearance at Town Zoning Board of Appeals Meetings;
- (w) Preparation for and appearance at Town Planning Board Meetings;
- (x) Preparation for and appearance at Town Technical Advisory Committee Meetings;
- (y) Preparation for and appearance at required meetings as directed by Town Supervisor;
- (z) Preparation for and appearance at required Police Commission meetings;
- (aa) Review and receipt of correspondence and communications to contracting entities or agents with Town;
- (bb) Review and receipt of correspondence and communications regarding Police Commission matters;
- (cc) Monitor and review of communications with Town and insurance counsel defending Town on litigation covered by insurance policies;
- (dd) Review and legal advice regarding any Freedom of Information Law and Open Meetings Law issues;
- (ee) Draft and dissemination of Requests for Qualifications and Requests for Proposals;
- (ff) Draft and other preparation of internal procedures for Town Officials regarding legal issues for road dedications, street opening permit procedures and other permit requirements;
- (gg) Draft and revise Planning Board Decisions;
- (hh) Draft and revise Zoning Board of Appeals Decisions;
- (ii) Draft and revise new Town Code provisions;
- (jj) Draft and revise new Local Laws;
- (kk) Legal research regarding Town laws, Codes, rules and regulations;
- (ll) Draft of opinion letters regarding Town laws, Codes, rules and regulations; and
- (mm) Labor negotiations for the Stony Point PBA.
- (nn) Receipt and review of Notices of Claim against Town.
- (oo) The defense of all Article 78 litigation against the Town of Stony Point;
- (pp) The defense of all tax certiorari cases filed against the Town of Stony Point.

Section 2. Excluded from the regular retainer scope of duties as referenced in Section 1 herein are the following legal services that the Firm shall provide to the Town and be compensated at the municipal hourly rate applicable which service shall be paid in addition to the monthly retainer payment set forth in Section 1 of this Resolution:

- (a) All labor relations matters after any Declaration of Impasse;
- (b) All matters not set forth in Section 1 of this Resolution.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko

NAYS: Supervisor Sherwood

TOWN BOARD – RFP – Legal Services

A motion was made by Councilwoman Konopko and seconded by Councilman White to authorize the issuance of an RFP for legal services for the Town of Stony Point and it was further resolved that the form of the RFP would be reviewed by the Town Board during executive session at the January 12, 2010 Town Board meeting.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: Mr. Finn

TOWN BOARD – Retain Deputy Special Counsel

A motion was made by Councilman Vicari and seconded by Councilwoman Konopko to retain the legal services of Elizabeth Verrier as Deputy Special Council as follows:

- Prepare, negotiate and/or prosecute all Town Code enforcement cases at a retainer of \$17,392.00 per annum.

- Provide legal assistance on any other matters requested by the Board at a rate of \$200.00 per hour (excluding litigation).

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

TOWN BOARD - Set Town Board Meetings

A motion was made by Councilman Vicari and seconded by Councilman White to set the 1st Wednesday of each month at 6:00 pm as the Town Board Workshop meeting and the 2nd Tuesday of each month at 7:00 pm as the Regular Town Board meeting. Said meetings to be held at Rho Building, 5 Clubhouse Lane, Stony Point. It was further moved that the May & June 2010 Workshop meetings be held on the second Wednesdays of those months at 6:00 pm and the May & June 2010 Regular meetings on the third Tuesdays of those months at 7:00 pm.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

TOWN BOARD - Establish Depositories

A motion was made by Councilman Vicari and seconded by Councilman Finn to designate the following depositories for the year 2010:

- Provident Bank
- Key Bank
- TD Bank (formerly Commerce)
- HSBC Bank USA

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

TOWN BOARD – Designate Official Newspaper

A motion was made by Councilwoman Konopko and seconded by Councilman Finn to designate the Rockland County Times as the official newspaper with the Journal News as an alternate.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

TOWN BOARD – Use of Facsimile Signature Stamp

A motion was made by Councilman Vicari and seconded by Councilman Finn to authorize the use of a facsimile signature stamp for Supervisor Sherwood on accounts payable checks under \$10,000.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

TOWN BOARD – Appoint Marriage Officers

A resolution was offered by Councilwoman Konopko and seconded by Councilman White to appoint Councilman Finn, Councilman White, Councilwoman Konopko and Town Clerk Joan Skinner as marriage officers.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

PLANNING BOARD – Appoint Chairman

A motion was made by Councilman Vicari and seconded by Councilman Finn to appoint Tom Gubitosa as the Chairman of the Stony Point Planning Board.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

ARCHITECTURAL REVIEW BOARD–Appoint Chairperson

A motion was made by Councilman Vicari and seconded by Councilman White to appoint Barbara Hess as the Chairwoman of the Architectural Review Board.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

ZONING BOARD OF APPEALS – Appoint Chairman

It was moved by Councilwoman Konopko and seconded by Councilman Vicari to appoint James McDonnell as the Chairman of the Zoning Board of Appeals.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

TOWN BOARD – Appoint Town Historian

It was moved by Councilman Finn and seconded by Councilwoman Konopko to appoint Stuart Gates as the Town Historian. It was further resolved to pay dues for the Town Historian’s membership in the New York State Historians Association.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

SUPERVISOR – Appointment

Supervisor Sherwood appointed Rosemarie Caramanno as his Confidential Assistant.

SUPERVISOR – Appointment

Supervisor Sherwood appointed Jennifer Sciscente as Director of Finance.

SUPERVISOR – Appointment

Supervisor Sherwood appointed Councilman James White as Deputy Supervisor.

TOWN CLERK – Appointment

Joan Skinner, Town Clerk, appointed Barbara Oyer as Deputy Town Clerk.

RECEIVER OF TAXES – Appointment

Kathy Campbell Lyons, Receiver of Taxes, appointed Jenifer Babcock as Deputy Receiver of Taxes.

TOWN CLERK – Registrar of Vital Statistics

A motion was made by Councilman Vicari and seconded by Councilman Finn to appoint Joan Skinner Town Clerk as the Registrar of Vital Statistics.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

TOWN CLERK – Deputy Registrar of Vital Statistics

A motion was made by Councilman Vicari and seconded by Councilwoman Konopko to appoint Barbara Oyer as Deputy Registrar of Vital Statistics.

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

SALARIES – Elected Officials

A motion was made by Councilman Finn and seconded by Supervisor Sherwood to approve the salaries of the Elected Officials as follows:

2010 SALARIES ELECTED OFFICIALS	
2% INCREASE	
SUPERVISOR	\$ 77,906.58
TOWN BOARD	\$ 13,079.46 EACH
TOWN CLERK	\$ 64,234.50
TAX RECEIVER	\$ 49,130.34
SUPT. OF HIGHWAYS	\$ 74,074.44
TOWN JUSTICES (2)	\$ 39,520.92 EACH

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Supervisor Sherwood

NAYS: Mr. White, Mrs. Konopko

SALARIES – Non Union Employees

A motion was made by Councilman Finn and seconded by Councilwoman Konopko to approve the salaries of all non-union employees, with the exception of the two employees who currently earn more than \$100,000, at a 2% increase as per the salary schedule set forth by the Director of Finance.

The following roll call vote was recorded and the motion was **denied**:

AYES: Mr. Finn, Mrs. Konopko

NAYS: Mr. Vicari, Mr. White, Supervisor Sherwood

SALARIES – Non Union Employees

A motion was made by Councilman Vicari and seconded by Supervisor Sherwood to approve the salaries of all non-union employees at a 2% increase as per the salary schedule set forth by the Director of Finance.

The following roll call vote was recorded and the motion was **denied**:

AYES: Mr. Vicari, Supervisor Sherwood

NAYS: Mr. Finn, Mr. White, Mrs. Konopko

SALARIES –Non-Union Part-Time Employees

A motion was made by Councilman White and seconded by Councilwoman Konopko to approve the salaries of all non-union part-time employees at a 2% increase as per the salary schedule set forth by the Director of Finance as follows:

<u>PART-TIME POLICE CROSSING GUARDS, CLERICAL, & DISPATCHERS</u>		<u>Salary Increase 2%</u>	<u>2010 Salary</u>
DELOATCH, JOHN	CROSSING GUARD	\$0.1945	\$9.9185
SASIN, MARTIN	CROSSING GUARD	\$0.1945	\$9.9185
HUSLINGER, ROBERT	COMM. CLERK	\$0.2504	\$12.7720
KEHOE-CUSICK, SHARON	CLERK TYPIST-PT	\$0.2215	\$11.2975
DONOVAN, ELLEN	DISPATCHER	\$0.3732	\$19.0308
HEALY, MICHAEL	DISPATCHER	\$0.3732	\$19.0308
KUGLER, JENNY	DISPATCHER	\$0.3732	\$19.0308
ROCCI, ANTHONY	DISPATCHER	\$0.3732	\$19.0308
<u>PART-TIME EMPLOYEES</u>			
CLERK TO RECEIVER (290 HOURS)	CLERK TO RECEIVER OF TAXES	0.2517	12.8357
BABCOCK, JENIFER	DEPUTY REC. OF TAXES	0.3420	17.4396
BERNHARDT, GEORGE	DOG CONTROL OFFICER RECREATION FACILITY	336.96	17184.96
CLARK, LARRY	ATTEND.	0.2812	14.3420
CRAWFORD, SEAN	COURT ATTENDANT	92.68	4,726.45
FEUER, CATHY	CUSTODIAL WORKER	0.2938	14.9819
GIZZI, BONI	BUS DRIVER	0.2912	14.8512
HUTTON, JOAN	SR. CITIZEN LEADER	89.15	4,546.88
LARKIN, THOMAS	FIRE INSPECTOR	391.54	19,968.68
MAFFEI, MICHAEL	COURT ATTENDANT	0.3000	15.3000
MCWEENEY, LORI	BUS DRIVER	0.2800	14.2800
MORLANG, ROBERT	EMERGENCY OPERATIONS	31.20	1,591.20
PALAZZO, JAMES	CUSTODIAL WORKER	BOARD APPROVAL	14.0000
PEARSALL, CHRISTINE	SR. CITIZEN LEADER	89.15	4,546.88
REYNOLDS, JOHN	COURT ATTENDANT	0.3000	15.3000
REYNOLDS, STEPHEN	COURT ATTENDANT RECREATION FACILITY	0.3200	16.3200
RIELLO, ANTHONY	ATTEND.	0.1900	9.6900
SCIACCA, JAMES	COURT ATTENDANT	0.3000	15.3000
TOWN CLERK	REGISTRAR OF VITAL STATISTICS	97.34	4,964.54
WOOLLEY, STEPHEN	CUSTODIAN RECREATION FACILITY	0.0000	12.0000
YACOUB, ZIAD	ATTEND.	0.1976	10.0776
<u>BOARDS</u>		<u>2%</u>	<u>2010</u>
<u>ARB</u>	CHAIRMAN	\$52.00	\$2,652.00
	MEMBER	\$30.51	\$1,555.94
<u>PLANNING AND ZONING</u>	CHAIRMAN	\$64.90	\$3,309.70
	MEMBER	\$57.11	\$2,912.53

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Mr. White, Mrs. Konopko, Supervisor Sherwood

NAYS: None

SALARIES – Non-Union Full-Time Employees

A motion was made by Councilman Finn and seconded by Councilman Vicari to approve the salaries of all non-union full-time employees at a 2% increase as per the salary schedule set forth by the Director of Finance as follows:

		<u>SALARY INCREASE</u>	<u>2010 SALARY</u>
		2%	
<u>FULL-TIME NON-UNION EMPLOYEES</u>			
BAISLEY, LOIS	PRINCIPAL ACCT. CLERK	\$1,104.34	\$56,321.10
CONF. ASST. TO THE SUPV.	CONF.ASST. TO THE SUPV.	\$798.43	\$40,719.85
FINANCE DIRECTOR	FINANCE DIRECTOR	\$1,756.70	\$89,591.71
FUSCO, DAVID	GOLF DIRECTOR	\$2,253.19	\$114,912.65
MAHER, KEVIN	TOWN ENGINEER	\$1,693.76	\$86,381.76
O'CONNOR, JAMES	CHIEF OPER.-WASTEWATER	\$1,510.08	\$77,014.08
O'SHAUGHNESSY, JOHN	TOWN ASSESSOR	\$1,460.11	\$74,465.52
OYER, BARBARA	DEPUTY TOWN CLERK	\$1,062.60	\$54,192.74
SHEEHAN, WILLIAM	BUILDING INSPECTOR	\$2,343.32	\$119,509.26
SMYTH, JOSEPH	GREENSKEEPER	\$1,727.34	\$88,094.40

The following roll call vote was recorded and the motion was duly **adopted**:

AYES: Mr. Finn, Mr. Vicari, Supervisor Sherwood

NAYS: Mr. White, Mrs. Konopko,

RECESS

A five minute recess was called at 6:55 pm after which the January 6, 2010 Workshop Meeting was conducted.

Respectfully submitted,

Joan Skinner
Town Clerk