

STONY POINT TOWN BOARD MEETING – JANUARY 13, 2015

The Town Board of the Town of Stony Point convened in Regular Session on Tuesday, January 13, 2015 at 7:00 pm at the Stony Point Community Center (Rho Building), 5 Clubhouse Lane, Stony Point, NY. Supervisor Geoffrey Finn called the meeting to order and led the group in the Pledge of Allegiance. Town Clerk Joan Skinner called the following roll:

PRESENT:	Mr. Tom Basile	Councilman
	Mr. Karl Javenes	Councilman
	Mr. James White	Councilman
	Mr. Jim Monaghan	Councilman
	Mr. Geoffrey Finn	Supervisor

ABSENT: None

PUBLIC INPUT

Susan Filgueras – 87 Mott Farm Rd. spoke about

- Sesquicentennial Committee will hold its first meeting on January 29th at 6 pm at Rho Building – all are welcome to attend
- The Federal Energy Regulatory Commission will be holding a hearing on the proposed Spectra Energy 42” high pressure gas line on January 22nd at 7 pm at Rho Building

PURCHASE ORDER REQUEST

A motion was made by Councilman Basile, seconded by Councilman Javenes and **unanimously carried** by a voice vote of all board members present to approve the following purchase orders:

Parks Dept.		
PO#2656	Environmental Construction	\$24,500.00
PO#2660	Crystal Clear Pools	\$1,415.00
Highway		
PO#2655	Beyer Bros. Corp.	\$3,920.38
PO#2657	Newburgh Branch Transaxle	\$1,296.88
Police		
PO#2645	Four Star Transmission	\$1,795.00

AUDIT OF BILLS

Joan Skinner, Town Clerk, presented the following bills to the Town Board for audit and a motion was made by Councilman White, seconded by Councilman Monaghan and **carried** by a voice vote of all board members present, with Councilman Basile abstaining, to approve the bills as presented for payment.

Contractual General – January 13, 2015

<u>FUND</u>	<u>CLAIM #</u>	<u>BILL TOTAL</u>	<u>FUND TOTAL</u>
General	1472-1526	\$ 110,271.53	\$ 110,271.53
Highway	449-455	\$ 7,379.27	\$ 7,379.27
Sewer	393-408	\$ 12,864.55	\$ 12,864.55
<u>Special Districts</u>			
Ambulance	24-24	\$ 654.79	\$ 654.79
Enterprise	480-492	\$ 12,390.37	\$ 12,390.37
Solid Waste	32-33	\$ 2,664.56	\$ 2,664.56
Street Lighting	12-12	\$ 27,372.30	\$ 27,372.30
<u>General – January 13, 2015</u>			
General	1-92		\$ 129,684.82
Highway	1-24		\$ 31,278.68
Sewer	1-19		\$ 9,751.38

Special Districts

Ambulance	1-4	\$ 24,447.46
Enterprise Fund	1-15	\$ 5,406.66
Highway Cap Prj.	1-1	\$ 1,243.75
Solid Waste	1-2	\$ 23,400.65

MINUTES

A motion was made by Councilman White, seconded by Councilman Basile and **unanimously carried** by a voice vote of those board members present to approve the minutes of December 9, 2014.

SUPERVISOR'S REPORT

Supervisor Finn announced:

- The 100th birthday of Joseph Carpenter, a lifetime resident of the Town
- The passing of Ralph Goldsmith at the age of 102, a lifetime resident of the Town
 - Mr. Goldsmith was a World War II veteran who spoke at our Memorial Day ceremony in 2012
 - He was also one of the first to cross the original Farley Bridge and was the first to cross the new Farley Bridge when it was rebuilt in 2009.
- Tonight's meeting will be closed in honor of Mr. Carpenter and in memory of Mr. Goldsmith
- January 8th joint informational meeting held at Farley School in the matter of New Planet Sustainable Fuels was well attended. The applicant's representatives presented an overview of the proposed plant operations. The Department of Environmental Conservation will be acting as lead agency for the project.
- The Stony Point Seals will again be sponsoring the Polar Plunge on February 1st.

POLICE DEPARTMENT REPORT/BUSINESS

Chief Moore presented the following report:

Police Department Report for the Month of December, 2014

Number of calls for service:	734	
Number of reported accidents:	27	
Number of arrests:	28	
(4) Felonies	(16) Misdemeanors	(8) Violations
Fuel usage:	1374.3 gallons	
Sum total of all traffic enforcement action:	99	
Number of Youth Officer sponsored events:	4	
Number of child safety seat installations:	2	
Number of commercial vehicle enforcement details:	2	
Number of traffic enforcement details:	3	
Number of training hours:	48:00hrs	
Total fees collected:	\$95.50	

(\$0.50 for FOIL; \$60.00 for prints; \$35.00 for reports)

Miscellaneous:

Youth sponsored events: Participated in Town Tree Lighting over 300 youth & residents/ 7 Explorers assisted, Senior Brunch attended by 280 seniors assisted by the PBA and 25 youth volunteers, PAL Holiday dance @ Kirkbride attended by 156 youth/ 6 Explorers assisted, conducted lockdown training with all school principals & asst principals & conducted regular checks of schools.

Chief Moore addressed the board regarding the following matters:

- **CHIEF MOORE'S TIME RECORD**

A motion was made by Supervisor Finn, seconded by Councilman Basile and **unanimously carried** by a voice vote of all board members present to approve Chief Moore's time record for the month of December 2014 as presented.

- **OVERTIME & SICK LEAVE REPORTS**

A motion was made by Supervisor Finn, seconded by Councilman Monaghan and **unanimously carried** by a voice vote of all board members present to approve the overtime and sick leave reports as presented for the month of December 2014.

- **Anticipated Retirements** – Chief Moore advised the Board that one of the detectives will be retiring at the end of March and our Communication Aid, Robert Husslinger, will be retiring as of April 1st.

DEPARTMENTAL REPORTS

Joan Skinner, Town Clerk offered the following reports for the record:

GOLF COURSE REPORT

December 2014:

• Green Fees	\$	1,193.12
• ID Cards	\$	0.00
• Merchandise	\$	994.61
• Misc.	\$	0.00
• Range Fees	\$	124.00
• Club Rental	\$	0.00
• Total	\$	2,311.73

Building & Zoning Department

December 2014

Applications Received	17
Applications Returned/Withdrawn	0
Applications Denied	1
Building & Blasting Permits Issued	29
Applications Pending	72
Certificate of Occupancy	13
Certificate of Compliance	14
Fees Collected	\$18,735.00

Dog Control Officer

December 2014

Dogs seized and sheltered	0
Dogs returned to owner	0
Number of complaints received	2
Miles traveled patrolling the Town and transporting dogs	356

Fire Inspector

December 2014

	Month	Total
Inspections Performed	63	334
Field Correction Issued	5	47
Violations Issued	0	0
Violations Outstanding	0	0
Permits Issued	0	0
Requests by Police Dept.	1	1
Requests by Fire Dept.	3	25
Fires Investigated	0	0

Sewer Department

December

Overtime Hours	
Sunday	20 hrs.
Holiday	4 hrs.
Monthly Flow Plant	24,773,600 gallons

Kay Fries	59,400 gallons
2014 Total Flow	251,989,400 gallons
Fuel Usage	183.1 gallons
Total to Sludge Compost Facility	63 Cu. Yds.
Solids	19.9%
Screenings	88.13 Cu. Ft.
Septage	2300 Gals.

Town Clerk

December

Amount Paid To NYS Agriculture & Markets	
For Spay/Neuter Program	\$ 17.00
Amount Paid To NYS Health Dept. For Marriage Licenses	\$ 45.00
Amount Paid To NYS Dept. Of Environmental Conservation	\$ 102.99
Amount Paid To Supervisor	\$ 1,583.13
TOTAL AMOUNT REMITTED	\$ 1,748.12

ARCHITECTURAL REVIEW BOARD

Annual – 2014

Applications Received	
Site Plan	1
Solar Panels	72
Applications Pending	0
Applications Approved	
Site Plan	1
Solar Panels	30
Fees Collected	\$3,400.00

BUILDING & ZONING DEPARTMENT

Annual - 2014

Applications Received	338
Building Permits Issued	340
Applications Returned/Withdrawn	0
Applications Denied	5
Certificate of Occupancy Issued	154
Certificate of Compliance Issued	158
Fees Collected	\$ 222,556.00

PLANNING BOARD

Annual - 2014

	Count	Amount
Regular Fees		
Informal Discussion Fees	3	\$ 450.00
Inspection Fees	5	\$ 45,240.65
Site Plan Fees	9	\$ 90,430.00
Subdivision Fees	11	\$ 3,700.00
Total Fees Collected	28	\$139,820.65
Money in Lieu of Land Fees	5	\$ 15,000.00

ZONING BOARD OF APPEALS

Annual - 2014

Applications Received	7
Applications Withdrawn and Returned	1
Decisions Rendered	6
Applications Pending	0
Fees Collected	\$ 2,400.00

TOWN CLERK

Annual Town Clerk Report -2014

Amount Paid to NYS Agriculture and Markets for Spay/Neuter Program	\$ 369.00
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Amount Paid to NYS Health Department For Marriage Licenses	\$ 1,372.50
Amount Paid to NYS Dept. Of Environmental Conservation	\$ 19,225.52
Amount Paid to State Comptroller For Bell Jar Licenses	\$ 0.00
Amount Paid the NYS Comptroller For Racing & Wagering	\$ 0.00
Amount Paid to Supervisor	<u>\$ 47,418.68</u>
Total Amount Remitted	\$ 68,385.70

CORRESPONDENCE - None

PUBLIC HEARING – Letchworth Village Zoning Amendments

This public hearing opened at 7:24 pm. The following Public Hearing Notice was properly posted:

**PUBLIC HEARING
TOWN OF STONY POINT**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Town Board of the Town of Stony Point, Rockland County, New York, on January 13, 2015 at 7:00 P.M. at Rho Building, 5 Clubhouse Lane, Stony Point, New York.

The Town Board for the Town of Stony Point is considering a Local Law amending the Town Zoning ordinance to add a new Article XXII entitled the Letchworth Village Redevelopment Incentive Overlay District (LW-RIO)."

The full text of the proposed Law is on file in the Town Clerk's Office, 74 East Main Street, Stony Point, New York, and may be obtained by any interested parties from 9:00 AM to 4:30 PM, Monday through Friday.

By Order of the Town Board - Joan Skinner - Town Clerk - December 29, 2014

Max Stach, Town Planner, spoke reviewing the recommendations from Rockland County Planning and the Stony Point Planning Board and the Cross Sections of a Conceptual Six Story Hotel.

- Public Input
 - Frank Simeone, Willow Grove Rd. spoke
 - Against using an overlay plan – wait until someone comes forward and then decide how to proceed with the zoning
 - Rather than competing against one another, municipalities should proceed as partners and develop jointly
 - Be proud of what Letchworth Village was, a facility for the developmentally disable, not a psychiatric hospital
 - Lack of sidewalks on Willow Grove Rd.
 - Susan Filgueras – 87 Mott Farm Rd. spoke about
 - Very carefully look at how Letchworth will be developed
 - Drainage issues on Willow Grove Rd.
 - Correct history of Letchworth should be publicized
 - 18 pump gas station is not needed
 - Eminent domain will be necessary to widen Willow Grove Rd
 - Lego land is not needed in North Rockland
 - Property must be able to support itself
 - Concerned about infrastructure and public services
 - George Potanovic – Old Gate Hill Rd spoke about
 - Thanked the Town for quickly posting information and making documents available to the public
 - Tremendous economic opportunity

- Long overdue for us to see this property as an opportunity for the Town
- Preserving the historical architectural elements of the property is good
 - Adoptive reuse should be encouraged
- Hotel is very important for the area
 - Will enhance our golf course
- Subdividing the property is not a good idea
- Gas station is not a good idea
- Neighbor retail would take away business from the Rt. 9W corridor
- Film production studio is a good idea given our proximity to NYC
- Spoke about various specifics of the proposed law

This public hearing will be continued at the January 27, 2015 Town Board meeting.

Max Stach, Town Planner will present the Board with an updated version of the proposed zoning by the next meeting.

CONTINUED PUBLIC HEARING – Sign Law

This continued public hearing opened at 8:40 pm.

Brian Nugent, Special Counsel recapped the progression of this proposed local law. He indicated that the law will be redrafted and available for the next regular Town Board meeting on January 27th, 2015.

Public Input

- Susan Filgueras – 87 Mott Farm Rd. spoke about a large sign located at the intersection of Major Andre Dr and Rt. 9W.
- George Potanovic – Old Gate Hill Rd spoke about
 - driver distraction
 - scheduling and noticing another public hearing rather than just continuing the public hearing as we have been doing

Public Input ended at 8:53 pm and this public hearing will be continued to the January 27, 2015 Town Board meeting.

ABOLISH TOWN ENGINEER POSITION

A motion was made by Councilman White, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to adopt the following resolution:

**RESOLUTION 2015/1
RESOLUTION ABOLISHING THE POSITION OF TOWN ENGINEER
IN THE TOWN OF STONY POINT**

WHEREAS, the Town of Stony Point desires the services of professional engineers to assist the Town of Stony Point in various Town matters, applications and services; and

WHEREAS, the Town of Stony Point, in considering, among other things, financial impact, quality and quantity of engineering services provided by a private engineering firm, volume of engineering work in the Town, and for reasons of economy, the Town Board has determined that it would be beneficial for the Town to utilize a private, professional engineering firm in place of the position of Town Engineer; and

WHEREAS, the Town has previously utilized the professional services of private consultants to replace a Town position, specifically, the Town previously abolished the Town Attorney’s position and contracted with a private firm for legal services, providing the Town with, among other things, access to a more diverse field of legal expertise, a

greater number and availability of attorneys, substantial reduction of the need for Town facilities and resources associated with the provision of legal services, and

WHEREAS, the Town Board in abolishing the position of Town Engineer and contracting with a private engineering firm is confident that there will be similar positive benefits to the Town and will provide the Town and its residents with the greatest value for such engineering services; and

WHEREAS, the position of Town Engineer is currently occupied by a holdover appointment and not an appointment to a set term.

THEREFORE BE IT RESOLVED that:

Section 1. The following position be and the same hereby is abolished, effective January 14, 2015: TOWN ENGINEER

Section 2. The Town Supervisor of the Town of Stony Point be and he hereby is authorized, empowered and directed to give to any employees affected by this Resolution:

a. Written notice, as applicable, (in compliance with the provisions of sections 195 and 217 of the Labor Law of the State of New York and within five (5) working days after the date of adoption of this Resolution) of the exact date of such termination as well as the exact date of any cancellation of employee benefits connected with such termination.

b. Any required COBRA notice for extending health insurance coverage and any other required notification.

Section 3. The Town Supervisor and any other employee as directed by the Town Supervisor, is authorized to take any and all steps required to effectuate the provisions of this Resolution.

Section 4. Notwithstanding the effective date of abolishment of the position of Town Engineer, any person holding such position shall be entitled to any compensation, notices or other benefits due to him/her under law.

Section 5. This Resolution shall take effect immediately.

AGREEMENT – ENGINEERING SERVICES

A motion was made by Supervisor Finn, seconded by Councilman Basile and **unanimously carried** by a voice vote of those board members present to adopt the following resolution:

RESOLUTION 2015/2 RESOLUTION AUTHORIZING SUPERVISOR TO ENTER INTO AGREEMENT FOR ENGINEERING SERVICES

WHEREAS, the Town of Stony Point (“Town”) requires engineering services for various matters in the Town of Stony Point, including, but not limited to, consultation, enforcement, storm water management, compliance with state and federal regulations, and various other Town engineering matters; and

WHEREAS, the Town of Stony Point, in considering, among other things, financial impacts, quality and quantity of engineering services provided by a private engineering firm, volume of engineering work in the Town, and for reasons of economy, the Town Board has determined that it would be beneficial for the Town to utilize a private, professional engineering firm in place of the position of Town Engineer; and

WHEREAS, the Town, by separate Resolution, previously abolished the position of Town Engineer; and

WHEREAS, Town representatives contacted four (4) engineering firms to solicit proposals to provide such engineering consultant services to the Town; and

WHEREAS, after due consideration of such proposals, the engineering firm of Lanc & Tully Engineering and Surveying P.C., (“L&T”) has proposed to provide such services on terms set forth in the proposal annexed to this Resolution; and

NOW THEREFORE BE IT RESOLVED, that:

Section 1. The Supervisor is authorized to execute an Agreement in a form approved by Special Town Counsel, reflecting the terms set forth in the annexed proposal.

Section 2: The Supervisor is authorized to direct any other Town officer or employee to take any necessary actions to effectuate the provisions of this Resolution.

Section 3. This Resolution shall take effect immediately.

CORRECTION – PO #2609

A motion was made by Supervisor Finn, seconded by Councilman Basile and **unanimously carried** by a voice vote of those board members present to approve a correction on PO#2609; on line 3 it reads 15 cases @ \$170.00 per case and a total of \$2, 25.00. The correct amount of line #3 is \$2,550.00. (Error amount is \$300) The total amount of PO#2609 should be \$34,485.43.

SET 2015 GOLF SEASON FEES

A motion was made by Supervisor Finn, seconded by Councilman White and **unanimously carried** by a voice vote of those board members present to approve the **attached** 2015 fee schedule for Patriot Hills Golf club pricing presented by the Director of Golf and members of the Golf Committee.

SURPLUS SEWER EQUIPMENT:

A motion was made by Councilman Basile, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to approve the request of the Sewer Plant to surplus KSS-7.5 Plunger Pump.

HI-TOR ANIMAL CARE CENTER CONTRACT:

A motion was made by Supervisor Finn, seconded by Councilman Basile and **unanimously carried** by a voice vote of those board members present to authorize Supervisor Finn to sign the Hi-Tor Animal Care contract effective January 2015 – December, 2015.

PROCUREMENT POLICY:

A motion was made by Councilman Javenes, seconded by Councilman Basile and **unanimously carried** by a voice vote of those board members present to adopt the following resolution for the Town of Stony Point for 2015.

RESOLUTION REGARDING TOWN PROCUREMENT POLICY

WHEREAS, the Town Board for the Town of Stony Point wishes by Resolution to adopt policies and procedures regarding the procurement of goods and services which are not required to be made pursuant to the competitive bidding requirements of state laws; and

WHEREAS, the Procurement Policy shall pursuant to Town Law Section 104-b(2)(f) shall be updated biennially concerning the individual or individuals responsible for purchasing and their respective titles; and

WHEREAS, the individuals responsible for purchasing is the Department heads for each Department and the assistant to the Supervisor for all Town Board requirements whose names are attached to this Resolution; and

WHEREAS, the Procurement Policy of the Town shall be set forth in detail and shall be reviewed annually pursuant to Town Law Section 104-b (4).

NOW, THEREFORE, it is resolved as follows:

1. Adoption; applicability. The Town of Stony Point, New York does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.
2. Determination of purchase. Every purchase made will be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good-faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past

purchases and the aggregate amount to be spent in a year. As a general guide, items of work of the same or similar nature which are customarily handled by the same vendors or contractors should be treated as single items for purposes of determining whether the dollar threshold will be exceeded.

3. Purchases not subject to competitive bidding. The following items are not subject to competitive bidding pursuant to §103 of the General Municipal law:

- A. Purchase contracts under \$20,000 and public works contracts under \$35,000.
- B. Emergency purchases.
- C. Goods purchased from correctional institutions or agencies for the blind or severely handicapped.
- D. Purchases under state and county contracts.
- E. Surplus and secondhand purchases from another governmental entity.
- F. Items which may only be purchased from one source.
- G. Goods purchased at auction.
- H. Professional Services.
- I. True Leases.

4. Documentation of decision regarding bidding. The decision that a purchase is not subject to competitive bidding will be documented, in writing. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase or any other written documentation that is appropriate.

5. Purchase to be at lowest price and responsible provider. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and responsible provider.

6. Methods of purchase.

A. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

Estimated Amount of Purchase Contract	Method
\$1000 to \$4,999	2 written quotations
\$5,000 to \$19,999	3 written/FAX quotations or written request for proposals

Estimated Amount of Public Works Contract	Method
\$1000 to \$4,999	2 written quotations
\$5,000 to \$9,999	2 written/FAX quotations
\$10,000 to \$34,999	3 written/FAX quotations or written request for proposals

B. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

7. Documentation required.

A. Documentation is required for each action taken in connection with each procurement.

B. Documentation and an explanation is required whenever a contract is awarded to other than the lowest responsible offeror. This documentation will include an explanation of how the award will achieve savings and/or why it is in the best interests of the Town and its taxpayers to make an award to other than the low bidder and/or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may be reviewed by the Town Board.

C. A Request for Proposal may be restricted within the Town or county, provided that it does not violate this Policy. In the event that a Request for

Proposal will contain such a geographic restriction the purchaser shall document the manner in which it does not violate this Policy.

8. Alternative proposals not required.

Pursuant to General Municipal Law § 104-b, Subdivision 2f, a procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the Town Board, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the Town of Stony Point to solicit quotations or document the basis for not accepting the lowest bid:

(1) Professional services or services requiring special or technical skill, training or expertise.

(1) The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price, and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures. In determining whether a service fits into this category, the Town Board shall take into consideration the following guidelines:

- (a) Whether the services are subject to state licensing or testing requirements.
- (b) Whether substantial formal education or training or successful experience is a necessary prerequisite to the performance of the services.
- (c) Whether the services require a personal relationship between the individual and municipal officials.

(2) Professional shall include but not be limited to the following: services of an attorney; services of a physician; services of an engineer engaged to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; economic development; professional; printing services involving extensive writing, editing or art work; management of municipally owned property; and computer software or programming services for customized programs or services involved in substantial modification and customizing of prepackaged software.

(3) The Town by and through the Town Board may, at its discretion, require that the professional provide the following:

- (a) A completed acquisition form submitted to the department head which provides a request for work to be performed, including hours to be spent, description of work to be performed and projected cost.
- (b) The Town shall have the option of obtaining additional quoted for the services to be provided and may accept a lower quote.
- (c) In the event that the cost of services to be provided shall exceed the amounts specified on the acquisition form the professional shall submit an extension request form to the Town Board for approval prior to expending additional materials or services in excess of the amount specified in the original acquisition form.
- (d) Prior to payment the professional shall submit the following:
 - [1] Complete description of work performed;
 - [2] Where appropriate, hours for each item with appropriate rate charged; and
 - [3] Copy of approved acquisition form signed by any appropriate department head together with any signed extension forms for sums due in addition to the amounts set forth in the original acquisition form.

B. Emergency purchases pursuant to § 103, Subdivision 4, of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately, and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. This subsection does not preclude alternate proposals, if time permits.

C. Purchases of surplus and secondhand goods from any source. If alternate proposals are required, the Town is precluded from purchasing surplus and secondhand goods at auctions or through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods, and a lower price may indicate an older product.

D. Goods or services under \$1000. The time and documentation required to purchase through this policy may be more costly than the item itself and would therefore not be in the best interests of the taxpayer. In addition it is not likely that such small contracts would be awarded based on favoritism.

9. Effective date; annual review. This policy shall go into effect January 13, 2015, and will be reviewed annually.

NAMES OF INDIVIDUALS RESPONSIBLE FOR PURCHASING PURSUANT TO THIS TOWN PROCUREMENT POLICY

1. Bernadette Kilduff, Assistant to Supervisor, is responsible for the purchase of all office supplies.
2. Larry Brissing, Superintendent of Highways for Highway Department.
3. Chief Brian Moore, Police Chief for the Police Department.
4. Kathy Lyons Campbell, Tax Receiver for Tax Receiver's Office
5. Judge William Franks, Senior Judge for Justice Court
6. David Fusco, Director of Golf for Golf Operations
7. James O'Connor, Chief Operator Stony Point Sewer Department for Sewer Department
8. William Beckman, Tax Assessor for Assessor's Office
9. Richard Ryder, Superintendent Buildings, Grounds and Parks for Buildings, Ground and Parks
10. Jared Stalter, Maintenance Supervisor for Buildings, Grounds and Parks
11. William Sheehan, Building Inspector for Building Department and Safety
12. Joan Skinner, Town Clerk for Clerk's Office
13. Joseph Smyth, Golf Course Superintendent for Golf
14. Karenanne Nigro, Recreation Facility Supervisor for Recreation Department
15. Philip Lima, Recreation Supervisor for Recreation Department

HIGHWAY GARAGE BAN:

No action was taken on this matter. Beth Ferguson from Capital Markets Advisors spoke with the Board and after further consideration this matter will be considered at the next regular Town Board meeting.

ROCKLAND BUSINESS ALLIANCE DUES:

A motion was made by Supervisor Finn, seconded by Councilman Basile and **unanimously carried** by a voice vote of those Board members present to authorize payment of the 2015 dues for the Rockland Business Alliance in the amount of \$523.

LICENSE AGREEMENT – TOWN OF RAMAPO POLICE FIRING RANGE

A motion was made by Councilman Basile, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to authorize Supervisor Finn to execute the license agreement with the Town of Ramapo for use of the police firing range for the year 2015.

2015 EQUIPMENT BAN

No action was taken on this matter. Beth Ferguson from Capital Markets Advisors spoke with the Board and after further consideration this matter will be considered at the next regular Town Board meeting.

2015 Potential Bond Refunding:

No action was taken on this matter. Beth Ferguson from Capital Markets Advisors spoke with the Board and after further consideration this matter will be considered at the next regular Town Board meeting.

GRANTS FROM NYS OFFICE OF AGING

A motion was made by Councilman Basile, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to accept two \$1000.00 grants from NYS Office of Aging.

CARPETING - SENIOR ROOM:

A motion was made by Supervisor Finn, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to purchase carpet for the Senior Room, located in RHO Building with two \$1000 grants from the Office of the Aging and \$2,688.66 from the General Fund.

LEGAL SERVICES ARTICLE 78:

A motion was made by Supervisor Finn, seconded by Councilman Monaghan and **unanimously carried** by a voice vote of those board members present to adopt the following resolution:

**RESOLUTION 2015/3
AUTHORIZING LEGAL SERVICES BY SPECIAL TOWN COUNSEL IN
AN ARTICLE 78 PROCEEDING AGAINST THE TOWN OF STONY POINT**

WHEREAS, the Town of Stony Point previously retained Special Counsel, Feerick Lynch MacCartney, PLLC, to represent the Town of Stony Point in certain legal matters; and

WHEREAS, AAA Carting and Rubbish Removal, Inc., (“AAA Carting”), has commenced an Article 78 court proceeding against the Town of Stony Point, the Town of Stony Point Council Members, as well as the Rockland County Solid Waste Authority and eighteen (18) additional Respondents under Index Number 2014/2518 in the County of Putnam Supreme Court, State of New York concerning a contract award by the RCSWMA, on behalf of the Town of Stony Point for the collection of recyclables in the Town; and

WHEREAS, the Town of Stony Point requires legal Counsel to undertake representation of the Town in the litigation; and

NOW, THEREFORE, it is resolved as follows:

Section 1. Special Counsel, Feerick Lynch MacCartney, PLLC, is authorized to have appear and defend the and shall be compensated for all services performed for the Town of Stony Point with regard to the aforesaid Article 78 proceeding against the Town of Stony Point and its council members under Index Number 2014/2518 at the hourly rate of \$250 as set forth in the Town Board resolution appointing Special Counsel Feerick Lynch MacCartney, PLLC (as revised February 28, 2012), and as set forth in said Resolution, such services will be paid separate and apart from those services for which Special Counsel has previously been retained to handle for the Town and specifically set forth in such February 28, 2014 resolution.

Section 2. This Resolution shall be effective immediately.

PURCHASE TRUCK- PARKS DEPARTMENT:

A motion was made by Supervisor Finn, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to authorize the purchase of a 2015 Ford F-350 4x4 Dump Body and 9’ Western Plow-color green for the Parks Department from Schultz Ford in the amount of \$49,511.00.

PURCHASE TRUCK – HIGHWAY DEPARTMENT

A motion was made by Supervisor Finn, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to authorize the purchase of a 2015 Ford F-350 4x4 SD Regular Cab 141” WB DRW for the Highway Department from Schultz Ford in the amount of \$49,511.00.

HIRE CROSSING GUARD:

A motion was made by Councilman Basile, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to hire Elizabeth Zachmann as a crossing guard for Farley Elementary School at an hourly wage of \$10.7887.

EXECUTIVE SESSION

A motion was made by Supervisor Finn, seconded by Councilman Javenes and **unanimously carried** by a voice vote of those board members present to adjourn into executive session at 9:40 pm to discuss personnel and litigation matters. Supervisor Finn announced that no further votes would be taken.

ADJOURN

The January 13, 2015 Stony Point Town Board meeting adjourned at 10:15 pm.

Respectfully submitted

Joan Skinner – Town Clerk