

## **\*Document Checklist\***

Application for Building Permit form

**\*Must be filled out in its entirety – notary not required if homeowner is filing the application\***

**\*For all generator/gas type permits: both an electrician and a plumber are required\***

DB-120 (Workers' Comp.-Disability Insurance)

**\*Certificate Holder: Town of Stony Point\***

**\*Needed for all required contractors (i.e., electrician, plumber, etc.)**

**\*We do not accept Accord forms\***

C-105 (Workers' Compensation-Proof of Coverage)

**\*Certificate Holder: Town of Stony Point\***

**\*Needed for all required contractors (i.e., electrician, plumber, etc.)**

**\*We do not accept Accord forms\***

Contractor's License (residential only) – showing current year

**\*Needed for all required contractors (i.e., electrician, plumber, home improvement, etc.)**

Specs

**\*Pools: we need all equipment specs also (i.e., pool alarm, heater, etc) \***

**\*Generators: we need all equipment specs, and it must comply with NFPA-37\***

Drawings of Plans Proposed for Permit

- 2 sets of site plans or surveys showing the location of proposed construction
- If construction values over \$20,000, a NYS Architect/Engineer must seal & sign plans.
- For Solar: ladder access photos must be submitted in exact location on premises

### **\*TO SCHEDULE FINAL INSPECTION:**

Application for Certificate of Occupancy/Compliance

- Must be filed once the project is finished entirely
  - A final inspection is required and can be scheduled upon completion of the project
  - A final electrical inspection from 3<sup>rd</sup> party must be submitted from the approved town list
- \*Some inspections may be required prior to the final – the inspector will notify upon issuing the permit\***