

**Town of Stony Point**  
Building & Zoning Department  
74 East Main Street  
Stony Point, NY 10980  
(845) 786-2716      Fax (845) 786-5138

To: Homeowner/Business Owner:

A certificate of occupancy must be used for the work covered by this building permit. All required inspections must be made in order for this certificate of occupancy to be issued and it is your responsibility to make sure that such inspections are made.

We have experienced many problems with building permits having expired (the contractor paid and gone/homeowner not being aware they need a certificate of occupancy) and the work completed, but no CO issued. A lack of a certificate of occupancy constitutes a violation and will cause serious problems when you decide to sell or refinance your home.

This building permit is good for two years, please make sure that a certificate of occupancy is issued before you use the area covered by the permit.

Please sign this form as an acknowledgement that you have read and understand the above. We will be happy to answer any questions you may have.

\_\_\_\_\_  
Homeowner/Business Owner Signature

\_\_\_\_\_  
Date

Address:

Phone #:

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